
The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Paul Kasberger, at 9:02 AM on April 14, 2020 in the District office.

Due to COVID-19 the meeting was restricted to in person participation and done virtually. Directors Paul Kasberger and Tom Burke participated in person in the COID Conference Room logged into the Zoom Meeting. Participating remotely by Zoom, were Carroll Penhollow, Brad Clarno, and Dan Ellingson. Also attending by Zoom where Craig Horrell, Secretary - Managing Director; Shon Rae, Deputy Managing Director; Cary Penhollow, Watermaster; Joshua Peed, Hydro Director; Kelley Hamby, Maintenance & Operations Manager; Kelley O'Rourke, Land Use Technician; and Jenny Hartzell-Hill, Executive Assistant; and Matt Singer, Legal Counsel; No visitors present.

1. OPEN FORUM:

None

2. MINUTES:

Tom Burke made a motion to approve the minutes for the March 10, 2020 General Session and the Special Meeting on March 10, 2020. Following a second by Dan Ellingson the motion was approved unanimously.

3. TRANSFERS / INCLUSIONS:

A water management report was provided to the Board prior to the meeting, Exhibit "A". Carroll Penhollow reviewed the transfers. Carroll Penhollow made a motion to approve the transfers as presented. Following a second by Tom Burke the motion passed unanimously. Instream Leases and Temporary Transfers were also reviewed. Carroll Penhollow made a motion to approve the Instream Leases and the Temporary Transfers as presented. Following a second by Tom Burke the motion was approved unanimously. Leslie Clark also brought the increase of cost of the Exit Fee to the board due to the fluctuation in the National Treasury Bill and the crash of the Stock Market because of COVID-19. These factors caused the calculation of the Exit Fee to increase significantly. The City of Bend has asked us to honor the amount calculated for their transaction from February. Board discussion followed. Carroll Penhollow made a motion to honor the calculation from February at the amount of \$4,768 per acre for City of Bend Exit Fee. Following a second by Tom Burke the motion was approved unanimously.

4. REPORTS:

A. Watermaster Report –

A written report (Exhibit "B") was provided to the Board prior to the meeting. Cary Penhollow provided a verbal update to the Board. Water is on in both the Pilot Butte Canal and the Central Oregon Canal. It will be a tight year for water due to the current water levels and snowpack conditions.

- B. Operations and Maintenance Report –
A written report (Exhibit “C”) was provided to the Board prior to the meeting. Kelley Hamby provided a verbal update to the Board. He explained how he is directing maintenance staff and distancing them from each other as much as possible due to COVID-19. He also announced that Rob Breadon has been hired and is the Patrolman for PB-1. Kelley also informed the Board that as the City of Bend grows, it is making it more difficult to access our canal roads so we may need to adjust our equipment needs in the upcoming years.
- D. Hydro Report -
A written report (Exhibit “D”) was provided to the Board prior to the meeting Joshua Peed updated the Board on production.
- E. Internal Operations & Communications-
A written report (Exhibit “E”) was provided to the Board prior to the meeting.
- F. Finance Report-
A written report (Exhibit “F”) was provided to the Board prior to the meeting.
- G. Manager Report-
Craig Horrell had nothing to report in this section.

5. **BILLINGS & PAYROLL:**

Tom Burke made a motion to approve the Billings and Payroll as presented. Following a second by Brad Clarno the motion was approved unanimously.

6. **OLD BUSINESS:**

- **Merkley PL 566**

Craig Horrell updated the Board on the current status of the project. The Watershed Plan comments are submitted, and we are on track for getting fully funded on first phase by the end of May. We are working on getting the matching funding. Interviews for the pipe manufactures are being conducted this week. Steele prices are crashing, and steel could potentially be the preferred product for the first phase due to the significant amount of money that could be saved. Board discussion followed.

- **City of Bend IGA**

The IGA with City of Bend is now on hold, we are unable to come to agreement with them on developing the IGA and a process, at this time a trial run is in the works and the direction of this is not going as projected.

- **Property Purchase Update**

The Highway 97/Veterans Way Property purchase has closed and it officially belongs to COID.

- **Eviction Notices**

Matt Singer has been working with Kelley Hamby on establishing a policy and a process to get the homeless off our properties.

- **Patron Request**

An update from last month's request by Patron, Oakley Taylor. Staff contacted Ms. Taylor following the Board meeting and was offered reduced fees. She has installed her fence, but she has not yet sent in her paperwork or the fee in.

7. **NEW BUSINESS:**

- **Annual Assessment – Interest Consideration**

Craig Horrell explained that there have been requests from patrons regarding waiving interest fees being added on to assessments due to the current economic situation. Board discussion followed. Carroll Penhollow made a motion to waive interest until July and then discuss in July. Following a second by Tom Burke the motion was approved unanimously.

- **Land Use Fees to Patrons for Considerations**

Kelley O'Rourke discussed the review process and the fees for land use reviews. Craig Horrell gave a few scenarios that have been brought up to Board Members by Patrons. Discussion followed.

8. **BOARD COMMENTS:**

None

At 9:52 AM the Board recessed the General Session and asked the Board to convene into Executive Session per:

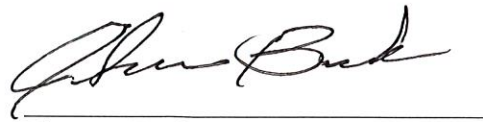
- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.

Following the Executive Session, the Regular Session of the COID Board was reconvened at 11:04 A.M. the following was brought back to regular session for consideration:

The meeting was adjourned at 11:05 A.M. following a motion by Tom Burke that was seconded by Dan Ellingson.



Craig Horrell, Manager



Thomas Burke



Bradley Clarno



Dan Ellingson



Paul Kasberger



Carroll Penhollow