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The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Paul Kasberger, at 9:00 AM on May 12, 2020 in the District office.

Due to COVID-19 the meeting was restricted to in person participation and done virtually. Directors Paul Kasberger, Tom Burke, and Brad Clarno participated in person in the COID Conference Room logged into the Zoom Meeting. Participating remotely by Zoom, were Carroll Penhollow and Dan Ellingson. Also attending by Zoom were Craig Horrell, Secretary - Managing Director; Shon Rae, Deputy Managing Director; Bronwyn Bailey, Accounting Manager; Leslie Clark, Water Rights Director; Cary Penhollow, Watermaster; Joshua Peed, Hydro Director; Kelley Hamby, Maintenance & Operations Manager; Kelley O'Rourke, Land Use Technician; and Jenny Hartzell-Hill, Executive Assistant. Also attending via Zoom were Matt Singer, Legal Counsel; David Filippi, Legal Counsel; and Brian Meece, Realtor of Record. Randy Sargent, patron was also present via Zoom call in.

**1. OPEN FORUM:**

None

**2. MINUTES:**

Tom Burke made a motion to approve the minutes for the April 14, 2020 General Session and the Special Meeting on April 30, 2020. Following a second by Dan Ellingson the motion was approved unanimously.

**3. TRANSFERS / INCLUSIONS:**

A water management report was provided to the Board prior to the meeting, Exhibit "A". Carroll Penhollow reviewed the transfers. Carroll Penhollow made a motion to approve the transfers as presented. Following a second by Tom Burke the motion passed unanimously.

**4. REPORTS:**

A. Watermaster Report –

A written report (Exhibit "B") was provided to the Board prior to the meeting. Cary Penhollow provided a verbal update to the Board. Water is on in both the Pilot Butte Canal and the Central Oregon Canal. The potential of a drought declaration has been discussed with OWRD and the Deschutes County Commissioners. A curtailment is expected in late summer.

B. Operations and Maintenance Report –

A written report (Exhibit "C") was provided to the Board prior to the meeting. Kelley Hamby provided a verbal update to the Board. The Board was informed that Jason Neville will be moving from the Patrolman for PB-3 to Maintenance. The PB-3 Patrolman position will be open to the public today.

D. Hydro Report -

A written report (Exhibit "D") was provided to the Board prior to the meeting. Joshua Peed updated the Board on production. Production is up at SPP. Juniper Ridge is down a little bit.

- E. Internal Operations & Communications-  
A written report (Exhibit “E”) was provided to the Board prior to the meeting.
- F. Finance Report-  
A written report (Exhibit “F”) was provided to the Board prior to the meeting.
- G. Manager Report-  
Craig Horrell had nothing to report in this section.

5. **BILLINGS & PAYROLL:**

Tom Burke made a motion to approve the Billings and Payroll as presented. Following a second by Brad Clarno the motion was approved unanimously.

6. **OLD BUSINESS:**

• **Merkley PL 566**

Craig Horrell updated the Board on the status of the project. The watershed plan final draft is complete, and it will be moved on to the National office for final review on Friday. Once it is signed it takes 30-45 days to receive funding. We are on track for funding around July 1<sup>st</sup>. Craig informed the Board that in July we will get the figures on the funding and we will know if we get funding for a full EIS on the Pilot Butte Canal.

Water Movement Strategy: Shon Rae updated the Board regarding the contracts that are in place and current issues. The movement is not permanent but is through contract. Staff has met with some of the environmental groups that have concern regarding the Watershed plan and the current contract. A large meeting is planned to involve all parties to inform everyone at the same time what the water movement options are and what is legal and what is not.

7. **NEW BUSINESS:**

• **COLA**

Exhibit “G” was provided to the Board prior to the meeting. The COLA is 1.6% for 2020 for the Union Employees. Board discussion followed. Tom Burke moved to purpose the 1.6% COLA to the Union for consideration. Following a second by Brad Clarno the motion passed unanimously. Staff will proceed with the Union.

• **Health Insurance Rates**

Exhibit “H” was provided to the Board prior to the meeting. Bronwyn Bailey provided an overview of the renewal increase and Board discussion followed. Bronwyn also informed the Board that there is a company that offers one policy for air and ground transportation and offers more complete coverage. Per employee it is \$160.00 per year. She will check and see if we can change current plans to 6 months so we could start this new plan in January.

• **On-Farm**

- **Loan Program Update:** Bronwyn Bailey provided an update to the Board. We have reached out to lenders and have not found anyone that is willing to take on the loan aspect. Staff has explored doing the lending internally and it is an option with the accounting program that we have. Discussion followed regarding implementing the On-Farm program and field work. The DRC is available to

implement the project for each applicant. This project is grant based and loan based. Staff will put together an overview of where we are with the plan.

- **Resolution 2020-005 Authorization for Memorandum of Understanding with State Historic Preservation Office for Historic Mitigation for the Smith Rock Way to King Way Segment**

The Resolution was read. Craig Horrell summarized for the Board the purpose of this MOU and what is being done for the Mitigation. Tom Burke made a motion to approve the resolution as presented. Following a second by Brad Clarno the motion was approved unanimously.

8. **BOARD COMMENTS:**

None

At 10:09 AM the Board recessed the General Session and asked the Board to convene into Executive Session per:

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.
- ORS 192.660(2)(i) to review and evaluate the employment -related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Following the Executive Session, the Regular Session of the COID Board was reconvened at 12:01 P.M. the following was brought back to regular session for consideration:

Paul Kasberger made a motion to renew Craig Horrell's employment contract for another 3 years and offered a retention bonus of \$4,000. Following a second by Tom Burke the motion passed unanimously.

The meeting was adjourned at 12:05 P.M. following a motion by Paul Kasberger that was seconded by Tom Burke.

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Craig Horrell, Manager

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Thomas Burke

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Bradley Clarno

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Dan Ellingson

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Paul Kasberger

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Carroll Penhollow