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The regular meeting of the Board of Directors of the Central Oregon Irrigation District (COID) was called to order by Brad Clarno, at 9:04 AM on October 13, 2020 in the District office.

Due to COVID-19 the meeting was restricted to in person participation and done virtually. Directors Tom Burke, Brad Clarno, and Dan Ellingson participated in person in the COID Conference Room logged into Zoom. Paul Kasberger joined the meeting at 9:35 a.m. and then presided over running the meeting. Participating remotely by Zoom was Carroll Penhollow. Craig Horrell, Secretary - Managing Director; Shon Rae, Deputy Managing Director; Joshua Peed, Hydro Director; Erin Bathke, Accounting Assistant, and Jenny Hartzell-Hill, Executive Assistant participated in person. Participating remotely by Zoom were Leslie Clark, Water Rights Director; Cary Penhollow, Watermaster; Kelley Hamby, Maintenance & Operations Manager; and Kelley O'Rourke, Land Use Technician. Also attending via Zoom were Matt Singer, Legal Counsel and Brian Meece, Realtor of Record, and Todd Peplin, Upper Deschutes Watershed Council.

**1. OPEN FORUM:**

None.

**2. MINUTES:**

Tom Burke made a motion to approve the minutes for the September 8, 2020 General Session. Following a second by Dan Ellingson the motion was approved unanimously.

**3. TRANSFERS / INCLUSIONS:**

A water management report was provided to the Board prior to the meeting, Exhibit "A". Carroll Penhollow reviewed the transfers. Carroll Penhollow made a motion to approve the transfers as presented. Following a second by Tom Burke the motion passed unanimously. Leslie introduced Jessi Talbott as our new Water Rights Technician. She also updated the Board on the current forfeitures and confiscations.

**4. REPORTS:**

A. Watermaster Report –

A written report (Exhibit "B") was provided to the Board prior to the meeting. Cary Penhollow provided a verbal update to the Board. Shon Rae informed the Board that we extended an offer to Kody Novelli for the CO2 position.

B. Operations and Maintenance Report –

A written report (Exhibit "C") was provided to the Board prior to the meeting. Kelley Hamby provided a verbal update on regular maintenance. The homeless situation on our properties is continuing. The next phase will cost approximately \$4,000, it is in the budget and we will move forward with fencing and clean-up. Crane Prairie maintenance is being performed by our staff currently. Upcoming work consists of the H lateral piping project, it is a cooperative effort with the watershed council and COID.

- D. Hydro Report -  
A written report (Exhibit “D”) was provided to the Board prior to the meeting Joshua Peed updated the Board on production.
- E. Internal Operations & Communications-  
A written report (Exhibit “E”) was provided to the Board prior to the meeting. Shon Rae provided a verbal update on communications. Groundbreaking October 20<sup>th</sup>. It was decided that Dan Ellingson and Paul Kasberger will attend and represent the Board.
- F. Finance Report-  
Pending Collections Update, Exhibit “F”.
- G. Manager Report-  
Craig Horrell had nothing to report in this section.

5. **BILLINGS & PAYROLL:**

Billings and payroll were not approved, because the full financial report was not available.

The Draft Budget was presented to the Board. Tom Burke made a motion to approve any excess of 2020 budget be reallocated to do the building maintenance and improvements estimated at \$65,100, as proposed. Following a second by Dan Ellingson the motion was approved unanimously. More budget discussion is on the agenda for the Strategic Planning meeting.

6. **OLD BUSINESS:**

- **Merkley PL 566**  
Craig Horrell updated the Board on the status of the piping project. He informed the Board that Senator Merkley is scheduled to speaking at the Groundbreaking. The Environmental Impact Study is in process and under review.

7. **NEW BUSINESS:**

- **Certificate of Election**  
The Certificate of Election was presented for Division 5 and read to the Board. No other person was nominated to fill the position, Tom Burke was approved. See Exhibit “G”.
- **Declaration of Election**  
The Declaration of Election was read. A motion Declaring Election for Division I was made by Tom Burke. Following a second by Dan Ellingson the motion was approved unanimously, Exhibit “H”.
- **Declaration of Judges**  
The Declaration of Judges was read. A motion Declaring the Judges was made by Tom Burke. Following a second by Dan Ellingson the motions was approved unanimously, Exhibit “I”.
- **Strategic Planning on October 27<sup>th</sup>**  
The Board was reminded that Strategic Planning will be October 27<sup>th</sup>.

At 10:26 AM the Board recessed the General Session and asked the Board to convene into Executive Session per:

- ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
- ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regards to current litigation or litigation likely to be filed.

Following the Executive Session, the Regular Session of the COID Board was reconvened at 12:12 P.M.

**8. BOARD COMMENTS:**

Tom Burke made a motion to direct legal counsel to take action on the trespass issue with the City of Bend and stand on the Cease-and-Desist demand. Following a second by Brad Clarno the motion passed unanimously.

City of Redmond has approached COID about purchasing a small piece of property adjacent to the H Lateral. Brad Clarno made a motion to have COID purchase the property as proposed for \$1,200 or less. Following a second by Tom Burke the motion was approve unanimously.

The meeting was adjourned at 12:36 P.M. following a motion by Tom Burke that was seconded by Brad Clarno.

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Craig Horrell, Manager

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Thomas Burke

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Bradley Clarno

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Dan Ellingson

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Paul Kasberger

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Carroll Penhollow